

HAYWOOD COUNTY TOURISM DEVELOPMENT AUTHORITY
FISCAL YEAR 2024-2025
BUDGET ORDINANCE

BE IT RESOLVED by the Board of Directors of the Haywood County Tourism Development Authority THAT:

Section 1.

The following amounts are hereby appropriated for the operation of the public authority and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts therefore established for this authority:

1% Expenses	\$ 764,750
Wages & Benefits Administration	\$ 545,000
Administration & Operations	\$ 281,700
Capital Outlay	\$ 7,500
Marketing & Sales	\$ 1,292,000
Product Development	<u>\$ 700,000</u>
TOTAL	\$ 3,590,950

Section 2.

It is established that the following revenues will be available for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Occupancy Tax Revenue	\$ 3,100,000
Other Revenue	\$ 180,000
Fund Balance Appropriation	<u>\$ 310,950</u>
Revenue Total	\$ 3,590,950

Section 3.

Occupancy Tax revenues are based on a 4 percent tax levied by Haywood County “derived from the rental of any room, lodging, or similar accommodation furnished by any hotel, motel, inn, tourist camp, or other similar place within the county now subject to the sales tax imposed by the State under G.S. 105-164.4 (3);” and remitted to Haywood County Tourism Development Authority by Haywood County after a percentage reduction for the County’s administrative costs. The percentage reduction is defined as “3 percent of the first \$500,000 of gross receipts and 1 percent of the remaining gross receipts each year.” These funds are to be expended “only to further the development of travel, tourism, and conventions in the county through State, national and international advertising and promotion.”

Section 4.

The Executive Director is authorized to transfer amounts between objects of expenditure within a department but is not authorized to transfer amounts from contingency appropriation or fund balance without approval of the Board of Directors of the Tourism Development Authority.

Section 5.

The Executive Director is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

- A. Execute grant agreements between public and non-profit agencies;
- B. Leases of normal and routine business equipment;
- C. Purchase of apparatus, supplies, and materials where formal bids are not required by law
- D. Consultant, professional, or maintenance service agreements up to an anticipated contract amount of \$20,000 and with terms within the budget year;
- E. All contracts involving expenditures in excess of \$20,000 must be specifically authorized by the Board of Directors unless the expense was specifically included in the original approved budget.

Section 6.

Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and any other officers, employees or board members for direction in the carrying out of their duties.

ADOPTED THIS 26th DAY OF June, 2024

James B. Owens, Jr., Chair
Haywood County Tourism Development Authority

ATTEST:

Michael Huber, Treasurer
Haywood County Tourism Development Authority