

Grant Extension Request

Grant recipients may request a grant extension to adjust their project timeline accordingly. This form must be completed 45 days prior to the original completion date AND by April 9th, whichever is soonest. Any requests that extend beyond the end of the fiscal year must be voted on and approved by the HCTDA Board of Directors.

Organization Name: Town of Waynesville Parks and Rec

Organization Contact: Luke Kinsland

Contact Email: lukekinsland@waynesvillenc.gov

Contact Phone: (828) 456-2030

Project Name: Waynesville Parks & Recreation Comprehensive Master Plan

Reason for Extension Request:

We respectfully request an extension for the completion of the Parks and Recreation Master Plan funded through the TDA grant. While the project is progressing on schedule, the anticipated completion and formal adoption will occur in August 2026 due to the comprehensive scope and planning process required.

The project officially kicked off in November following a thorough review of multiple RFP submissions and the subsequent selection of WithersRavenel as the consulting firm. As is standard for high-quality parks and recreation master planning efforts, the process requires approximately 10 months to complete. This timeline ensures that all critical components are addressed, including detailed data collection, stakeholder and public engagement, needs assessments, concept development, and the creation of illustrative visuals and implementation strategies.

Our team and WithersRavenel have been working diligently to deliver a thoughtful, data-driven, and community-informed plan. Importantly, this effort is being closely aligned with the Haywood Destination Master Plan to ensure consistency with broader tourism and economic development goals.

At this time, the project remains on track, and we anticipate completion and formal adoption by August 2026. The requested extension will allow for the full execution of this comprehensive planning process without compromising the quality or integrity of the final deliverable.

We appreciate your consideration and continued support as we work to develop a master plan that will effectively guide future parks and recreation investments for our community.

Original Project Completion Date: Tuesday, June 30, 2026

New Estimated Project Completion Date: Monday, August 31, 2026

Supporting Documents



Waynesville PR MP Schedule_202509... .pdf



WR_SC2 Presentation_20260324.pdf

Today's Date

Thursday, April 2, 2026

Signature

A handwritten signature in black ink, appearing to read 'Luka Kisel'. The signature is written in a cursive style with a large initial 'L' and 'K'.